

DUDDON PARISH COUNCIL

Minutes of the meeting held on Thursday 25th June 2026 in the Rankin Room
at the Victory Hall.

Present: Cllr Brakewell, Cllr V Glessal, Cllr D Hatton, Cllr M Kirkbride, Cllr J Lancaster, Cllr S Lane,
Cllr I Longworth and Cllr Ramsbottom.

Also present: C Adams (Parish Clerk)

111/26 Apologies

Resolved to note there were no apologies.

Absent

Cllr C Edmondson and Cllr P Robinson.

112/26 Requests for Dispensations

Resolved to note there were no requests for dispensations.

113/26 Declarations of Interest

Resolved to note there are no declaration of interests.

114/26 To consider if there are any items on the agenda from which the press and public should be excluded.

Resolved to note item 18 Parish Clerk Position should be discussed in private as applications are to be discussed.

115/26 Minutes

Resolved that the minutes of the AGM meeting held on Thursday 28th May 2026 to be signed by the chair as a true record.

116/26 Chairs Announcements

Resolved to note there are no announcements from the chair this month.

117/26 Participation

- a) Westmorland and Furness Cllr Matt was not in attendance but has sent the following report:
"I am sorry I can't attend tonight owing to a prior engagement, please accept my apologies. There isn't much to update on since the last meeting; I am aware the Garden Waste Charging scheme starts next week and share the feeling of many residents that it has been poorly communicated and that take-up will be low.

The Grizebeck Road improvement scheme is set to open next month; there will be some weekend closures to finalise the tie-ins but it is slightly ahead of schedule. Also there are some closures on the Ulverston Rd via Broughton Beck for UU mains upgrades beginning from mid July.

We also have a new person taking over from Carol Last, Sophie Bryde, who is based in Ulverston. Other than that, nothing major to report on"

b) Local Police were not in attendance but had sent the following report:

“18 Jun. Fail to stop RTC on Eccle Riggs Lane

17 Jun. Numerous calls re an aggressive cold caller.

5 Jun. Report of off road bikes at Keppleway Centre”.

c) No public were in attendance.

118/26 Planning Applications (Planning applications can be viewed on the relevant authority's website)

Reference: 7/2026/5261

Location: 11, Princes Street, Broughton in Furness, LA20 6HQ

Proposal: Change of use from retail (Post Office) to fully domestic Modifications to shop windows and doorway to facilitate conversion of shop to lounge

Resolved to support the application but the character of the frontage needs to remain in keeping as it is within a conservation area.

Non Consultation

Reference: 7/2026/4028

Location: Black Hall Farm, Seathwaite, Broughton in Furness, LA20 6EQ

Proposal: Approval of details reserved by conditions 3 (Habitat Management & Monitoring Plan) and 4 (BNG Plan) on application 7/2026/4004 - The works consist of several river restoration features, no building infrastructure will be constructed altered or removed.

Reference: 7/2026/5259

Location: Far Kiln Bank, Ulpha, Broughton-In-Furness, LA20 6EB

Proposal: 1 new building and 1 building extension for storage of hay/straw and fertilizer

Applications Refused

Reference: 2026/0432/FPA (Retrospective)

Location: Tinkers Mill Broughton-in-Furness LA20 6BS

Proposal: Insertion of a door and windows within the existing barn, extension including steps, retaining wall, parking and below ground workshop.

Prior Approval not Required

Reference: 7/2026/5259

Location: Far Kiln Bank, Ulpha, Broughton-In-Furness, LA20 6EB

Proposal: 1 new building and 1 building extension for storage of hay/straw and fertiliser

119/26 Community Led Plan

Resolved to add Charter Day to the questionnaire. Cllr Lancaster will check with CGP to see if the can help, particularly with printing the plan. Cllr Lancaster, Cllr Longworth and Cllr Lane will collate and analyze the data. The questionnaires will be put in various locations throughout the parish.

120/26 Wilson Park

a) **Resolved** to note Cllr Lane, the clerk and a young Mum had a meeting with Playdale and discussed swapping some but not all of the playground equipment, resurfacing under equipment Playdale are coming back in July with suggested proposals, funding ideas. Another idea was having a nature trail around in the park

The clerk advised the playground needs to be part of the Community Led Plan as feedback from the community will help towards funding applications.

- b) **Resolved** to note the clerk reminded the council of the financial regulations, if projects cost in excess of £30k, the rules are different.

121/26 Allotment Field

- a) **Resolved** to leave the tenancy agreement and regulations unchanged for now.
b) **Resolved** not to order a skip and topsoil for now.
c) **Resolved** to note Chair and Vice chair had done a site visit and raised concern about various issues.
d) **Resolved** to send out a letter to all allotment holders with a copy of the regulations and advising another site visit in 4 weeks. Further action may be taken against any breaches in 4 weeks particularly plots not cultivated but have agreements on them.

122/26 Ground Maintenance

Resolved to get quotes for a self-employed person with own insurance to do some strimming in parts of Wilson Park, allotment field, Donkey Rocks and public toilets area. Will advertise in Parish Pump and social media.

123/26 Consultation

Woodland Management Plan for National Trust West Lakes

Resolved to support the plan as it is.

124/26 Parish Cllrs Surgeries

Resolved to note Cllr Glessal reported no one had attended the latest surgery. The next surgery is on 7th July 2026 in the Square café between 10.45am and 12 noon.

125/26 Financial Matters

Resolved to authorise the following payments:

SRCL	£ 36.00
Insurance	£ 1427.43
Westmorland & Furness	£ 266.40
HMRC	£ 134.40
Victory Hall	£ 27.00
NPower (Street Lighting)	£ 34.36
Happy Go Cleaning	£ 520.00
Hawthwaite Garden Services	£ 590.00
Yorkshire Gas and Power	£ 57.59
Salary	£ 715.65
Tesco Mobile	£ 8.48
Working from home Allowance	£ 8.66
Unity Trust	£ 7.00

Resolved to note there is no receipts this month.

126/26 Audits

- a) External Audit – **Resolved** to adjourn until July as the report is not back yet.
b) Internal Audit -
Issues – **Resolved** to note the following:
- 3 Outstanding invoices, 1 has now been paid, the other two need to be written off as allotments agreements are going to be terminated.
 - Budgets have been shuffled to avoid any item going over budget (subject to approval of the Council)
 - Duplicate policies on website removed

- 127/26 Budgets & Bank Balance**
The clerk proposed budget amendments to ensure all headings stay within there allocated budget and to carry out works which have been agreed but not done yet and matters that have come up since the original budget.
She also suggested moving a £1000 to the instant access account which. This will reflect reserves in line with the precept.
Resolved to accept the clerks proposed budget amendments.
- 128/26 Parish Clerk Position**
Resolved to close the meeting in order to discuss the applicants for the Parish Clerk position. The meeting was closed and 2 applicants who were interviewed by the panel were discussed in detail. The panel made a recommendation to employ the second applicant. The contract and job description have been drafted using templates from CALC amended where appropriate and checked by Cllr Ramsbottom making further amendments where necessary.
Rate of pay is as per the Local Government Service LC2 scale.
Resolved to reopen the meeting.
- 129/26 Bank Mandate**
Resolved to add on Cllr J Brakewell and the new clerk.
Resolved to remove the outgoing clerk from 31st July 2026.
- 130/26 Training**
Resolved to note there are no training requirements this month.
- 131/26 Councillors Reports**
Concern was raised regarding drains causing damage to school taxis
Concern was raised about an overhanging tree by the show field.
A cattlegrid has been fixed.
LDNP have held a cluster meeting and are planning to do more planning sessions.
Concern was raised about graffiti on Ulpha Bridge.
- 132/26 Date and time of Next Meeting**
Resolved to note the next council meeting which will be on 23rd July 2026 in the Rankin Room at the Victory Hall at 7.30pm.